



## SEDGEBROOK HALL

THE VENUES COLLECTION



## **WELCOME TO SEDGEBROOK** HALL

# Let us plan your special day...

Congratulations on your engagement; you've found the perfect partner, now let us help you discover the perfect venue.

# The VENUE

Set in the beautiful Northamptonshire countryside with 13 acres of land, Sedgebrook Hall provides the perfect setting and backdrop for your wedding.

We have three event spaces ideal for weddings and ceremonies that can hold up to 200 guests, so whether your wedding reception will be large or small, we have all the space you require.





## Civil CEREMONIES

### Take the first steps towards married life together

#### Four steps to book a Civil Ceremony / Partnership

- Step 1 Contact the Wedding Coordinator here at Sedgebrook Hall to check availability and view the licensed rooms.
- Step 2 Select your date and make a provisional booking with the venue.
- Step 3 Contact the Registrar to ensure that they are available to marry you on the date and time you require.
- Step 4 Confirm the booking with the venue by paying your deposit and returning a signed copy of your contract.

To contact the Registrar, please visit the Northampton County Council website: www.northamptonshire.gov.uk

Fees payable to the Registry Office in order to conduct the ceremony. The Registry Office will be able to provide you with further information in regards to fees and processes.

Only the Superintendent Registrar can permit a civil, non-religious ceremony.

The content of the ceremony must be agreed in advance with the Superintendent Registrar who will be attending the ceremony.

Any music, reading, words or performance, which forms any part of the ceremony, must be secular.

No drinks or food can be served in the same room that the ceremony is to take place in, up to one hour prior or during the ceremony.



## THE OAK SUITE

Our Oak Suite is a contemporary and spacious room with close access to the main lounge and bar.

Civil Ceremonies	Up to 120 guests
Seated Wedding Breakfast	Up to 120 guests
Evening Reception	Up to 200 guests

## THE ELM SUITE

Our Elm Suite is a charming room perfect for intimate weddings, located in our Victorian Manor House.

Civil Ceremonies	Up to 30 guests
Seated Wedding Breakfast	Up to 30 guests
Evening Reception	Up to 30 guests

## THE MULBERRY SUITE

Our Mulberry Suite is a modern room with high pitched ceiling located near the main lounge and bar.

Civil Ceremonies	Up to 50 guests
Seated Wedding Breakfast	Up to 50 quests
Evening Reception	Up to 60 guests

## **PAGODA**

The beautiful Pagoda can be used for outdoor ceremonies.

Civil Ceremonies Up to 120 guests











# The INCLUSIONS

- > A dedicated Wedding Coordinator
- > Three-course complimentary menu tasting for the happy couple
- > Preferential bedroom rates for your wedding guests
- > Dressing room for the happy couple and their party to get ready in
- > A Master of Ceremonies to host your special day
- > Red carpet
- > Table number holders, white table linen and napkins
- > An easel to display your table plan, use of silver cake stand and knife
- > A wooden dance floor, to dance the night away
- > Use of seasonal garden games
- > Children's room, subject to availability
- > The Honeymoon Suite for your wedding night









OUR WEDDING DAY AT SEDGEBROOK HALL WAS PERFECT DUE TO THE STUNNING VENUE, AND THE HELP FROM THEIR FANTASTIC TEAM, ESPECIALLY HELEN. THEY WENT ABOVE AND BEYOND TO MEET ALL OF OUR REQUIREMENTS AND EXCEEDED OUR EXPECTATIONS. WE GOT MARRIED OUTSIDE IN THE PAGODA, AND ALL OUR GUESTS WERE AMAZED AT HOW BEAUTIFUL IT WAS.

WE HAD OUR WEDDING BREAKFAST RECEPTION INSIDE, AND THE TURNAROUND WAS SMOOTHLY DONE. WE WOULD LOVE TO RELIVE THE DAY AGAIN AND WOULDN'T CHANGE A THING, WE WOULD HIGHLY RECOMMEND SEDGEBROOK HALL.

BECCA, THE BRIDE

Weddings at Sedgebrook Hal







# Our FOOD PHILOSOPHY

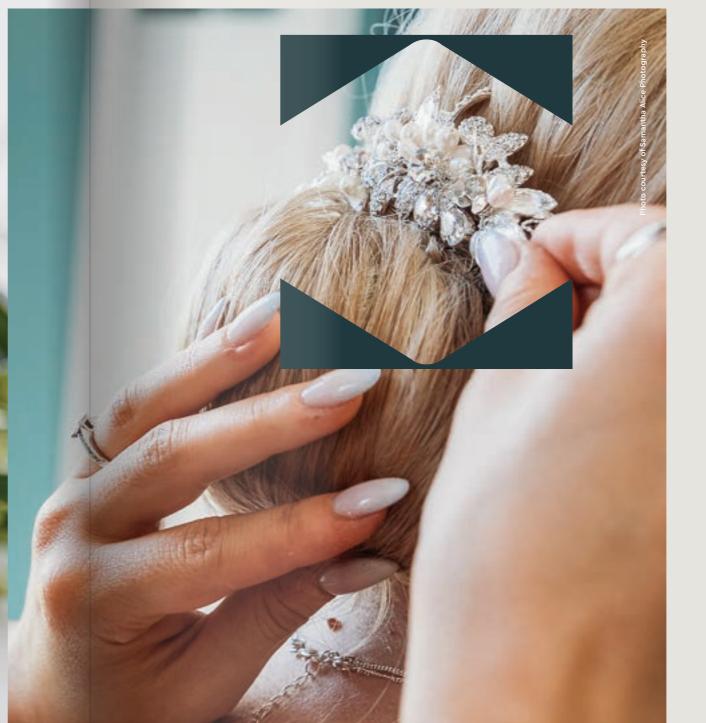
Our in-house chefs freshly prepare each dish using the finest, seasonal products: 80% of ingredients are British grown, with a focus on only seasonal fruit and vegetables. We also work with Fairtrade suppliers to ensure we use ethically sourced ingredients wherever possible.

We offer an array of delicious Wedding Breakfast menus, with a wide variety of options for your evening reception. Many of our menus include plant-forward dishes and choices suitable for all dietary requirements.

In the fight to help reverse climate change, our chefs look to minimise waste wherever they can. Whatever we're cooking, we believe in more taste and less waste!







# Our SUPPLIERS



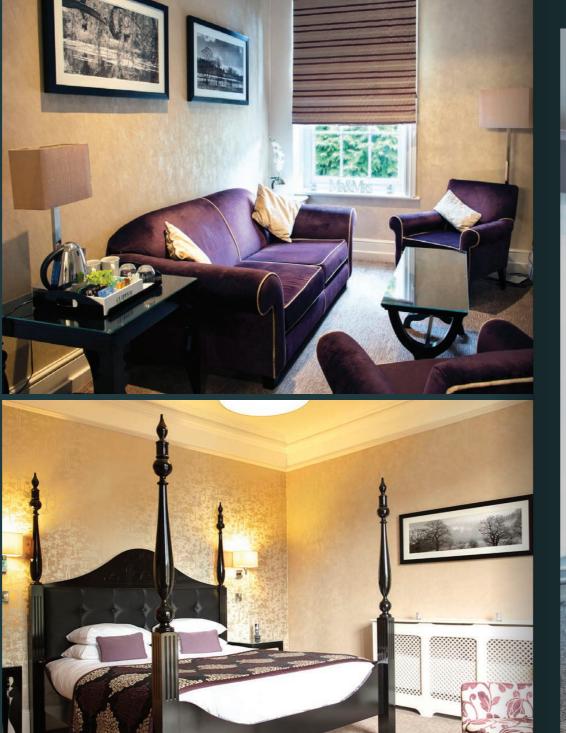
Scan the QR code to browse through our selection of suppliers including; professional venue dressers, photographers, hairstylists and makeup artists who will help make your wedding the happiest day of your life.

# Stay WITH US

Stay the night in our romantic Honeymoon Suite, which has a beautiful four-poster bed and views of the lawns, a sitting room with comfy seating, tea and coffee making facilities. The perfect setting for your wedding night.

We have over 100 bedrooms including standard doubles and superior rooms for your guests to kick back and relax before and after the wedding.

Our rooms are spacious, comfortable and provide an abundance of natural daylight. All of our rooms come fully equipped with free Wi-Fi, en-suite bathroom with amenities, tea and coffee making facilities and a flatscreen TV.





# THE A-Z OF YOUR WEDDING

#### ACCOMMODATION

Preferential rates are offered for your wedding party, please ask your dedicated Wedding Coordinator for more details. Check in from 14:00. Check out by 11:00.

#### ALLERGIES

Our kitchen regularly handles an array of ingredients, so it is important to capture information about your guests and their allergies. We will require all allergy information within your final details. Once we have this information, our team will be able to help with what dishes to serve to your guests with special dietary needs.

#### $\boldsymbol{B}$ AR

Our bar is stocked with a selection of beer, cider, wine, spirits and soft drinks. Last orders are called at 23:45 and the bar will close at midnight. Please note we are a cashless venue.

#### CAKE

Your wedding cake can be delivered by your supplier on the morning of your wedding. To comply with our food regulations, we ask that a full list of ingredients is provided two weeks prior along with a signed food indemnity form. The cake must be collected the following morning of your wedding. We cannot keep products for more than 24 hours.

#### CANDLES

Are not permitted at the venue.

#### CONFETTI

Must be biodegradable and only used in designated areas.

#### CAR PARK

We have over 100 car parking spaces onsite for those drivers in the party. Car parking is complimentary.

#### **DELIVERY**

We will arrange a time with you in the days leading up to your wedding day for your suppliers to deliver their items. Perishable items such as cake, balloons, flowers etc. should be provided on the day of your wedding.

#### EARLY ACCESS

Can be arranged for your ceremony or Wedding Breakfast room with prior arrangements, if the rooms are available. A supplement may be applicable and is subject to availability.

#### **FAVOURS**

These are special to all guests and a traditional part of the Wedding Breakfast table setting. We ask that no alcohol is given.

#### GIFTS AND CARDS

We recommend that you volunteer a guest or family member to take responsibility of the presents and cards given on the day.

#### INSURANCE

Any external companies coming onsite will need to provide public liability insurance and PAT certificates.

#### Master of Ceremonies

You are welcome to nominate a Master of Ceremonies for your wedding day. Our Event Manager will support them when they need to make any announcements on the day. Alternatively, our Events Manager can also act as your Master of Ceremonies on the day for announcements.

#### MENU

All menus in the brochure are sample menus, menus will be finalised four months prior to your big day. We do not allow external caterers onsite. All menu choices and dietary requirements need to be provided to the venue at least 14 days prior to your wedding.

#### Music

If you are playing music from a device for your ceremony and/or Wedding Breakfast, we recommend creating a specific playlist and using our Master of Ceremonies to control this on your behalf.

#### We recommend the following:

- > Background music for your guest's arrival **30 minutes**
- > Bridal entrance 1 song
- Signing the register and photos 3 songs
- Couples exit down the aisle **1 song**
- > Background music during the drinks reception 2 hours
- Wedding Breakfast 2 hours

#### **PAYMENTS**

We are a cashless venue at Sedgebrook Hall. We do accept all major debit and credit cards onsite.

#### REGISTRAR

If you are having your civil ceremony with us, you will need to book the Registrar directly.

#### SMOKING

Smoking is permitted outside. Smoking or vaping is not permitted inside the venue.

#### SUPPLIERS

We have many recommended suppliers that can help with various elements of your wedding day.

#### TABLE PLAN

We ask you to provide two copies of your table plan, one will be displayed to your guests so they can seat themselves at the correct table, the second will be used by our team on the day, annotating it with any special dietary needs.

#### WEDDING BREAKFAST

The Wedding Breakfast is the first meal you enjoy as a married couple.



## SEDGEBROOK HALL

THE VENUES COLLECTION

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sedgebrook.enquiries@thevenuescollection.co.uk

Visit sedgebrookhall.co.uk

